

OFFICE OF THE CLERK
UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF WISCONSIN

120 North Henry Street, Room 320 ! P.O. Box 432 ! Madison, WI 53701-0432 ! 608-264-5156

In order to be admitted to practice before the District Court for the Western District of Wisconsin, it is necessary for the applicant to be a member in good standing of the Bar of any United States Court or the highest court of any state or the District of Columbia. A member in good standing of the Bar of the Western District of Wisconsin must move the applicant's admission.

The admission process can be completed by mail, or the applicant and movant may appear in person before a judicial officer in Madison.

To be admitted by mail, please submit a completed motion form and a check for the appropriate fee¹ made payable to the Clerk, U. S. District Court. The motion form should reflect that the applicant has taken the required oath before a notary public.

If admission in person is desired, please call this office at (608) 264-5156 to verify that a judicial officer will be available at the time the applicant and moving attorney plan to be present. The motion form should be completed up to the oath, which will be administered before the judicial officer. The fee¹ is to be paid at that time.

The necessary forms are enclosed. If you have any questions, please call this office or write to the Clerk, United States District Court, P. O. Box 432, Madison, Wisconsin, 53701.

¹For the current fee consult the court's [fee schedule](#).

**IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF WISCONSIN**

Date _____

Motion of _____ to admit

_____.

I, _____ do hereby certify that I am a member in good standing of the bar of the United States District Court for the Western District of Wisconsin; that I reside at _____; that my office is located at _____; that the applicant resides at _____; that the applicant's office is located at _____; that applicant was admitted to practice as a member of the bar of the Supreme Court of _____ on the _____ day of _____, 20____, and is in good standing as a member of the bar of said Supreme Court; and that the applicant is of good moral character and otherwise well qualified to practice as a member of the bar of the United States District Court for the Western District of Wisconsin.

The applicant has never been disbarred by any court. (If the applicant has been disbarred, give specifics on the back of this form.)

I have brought the standards for professional conduct in the Western District of Wisconsin to the attention of the applicant. These standards appear at 143 F.R.D. 448-52, and are available from the Clerk of Court.

I hereby move that the applicant be admitted to practice as a member of the bar of the United States District Court for the Western District of Wisconsin.

Movant

I hereby certify that I have read this certificate and motion and that the matters therein stated concerning me are true. I also certify that I have read the standards for professional conduct of the Western District of Wisconsin and that I agree to abide by them.

Applicant

I do solemnly swear that I will support the Constitution of the United States; that I will faithfully discharge my duties as an Attorney and Counselor; and that I will demean myself uprightly and according to law and the recognized standards of ethics of the profession; so help me God.

Applicant

Subscribed and sworn to before me this _____ day of _____, 20____.

Clerk or Notary Public

Send certificate to this address:
